



# Life at the IEFE

## Finding your bearings

- \* A virtual tour of the [Paris](#) and [Basque](#) coast campuses
- \* The IEFE facebook page
- \* Webcampus: your digital learning space

Logging in to the University's online learning space gives you access to a range of activities that will help you improve your French. Moreover, many teachers use this online space to upload audio documents listening to in class, allowing you to continue working with them at home and at your own pace.

## For students enrolled in an intensive DUEF course

### Arriving at the IEFE: What to expect?

#### The placement test

⚡ ***Taking place on the first place, this is an obligatory test!***

- \* You should come to the entrance [hall of the Faculté des Lettres](#). From here, you will be led to the designated rooms for the written test. Before the test begins, you will be given further information regarding the date and time of the orientation meeting, as well as the date and time that groups and timetables will be posted.
- \* After the written test (approximately 1 hour in length) you will have a short interview with a teacher to determine your ability to understand and speak French.

#### The orientation meeting

The director of the IEFE will welcome you and will explain how to make the most of your time at the institute and your French classes. You will also be given information on how the classes run, and on the teachers of the IEFE.

#### Timetables

Based on the placement test, groups and timetables will be posted in the entrance hall of the Faculté des Lettres, on the notice board next to the coffee machines. They will be posted the day before classes begin, at 2:00pm.

⚡ ***Note!***



***There are two different noticeboards at this location, be sure to read the correct one!***

There are the timetables for the intensive DUEF classes for the IEFE (these apply to you!), as well as those for the weekly classed for Erasmus and other students enrolled in the University.

Classes take place in one of the 4 IEFE classrooms on the ground level of the Faculté des Lettres, near the IEFE administration office. The rooms are 127, 128, 131 and 132. Some classes will be in rooms 101 or 106 of the Alembert building (bâtiment d'Alembert). If you have a class in this building, your teacher will take you there for the first class and show you the way. You should wait in the entrance hall of the Faculté des Lettres, where your teacher will meet you.

### **The first class**

During your first class, your teacher will again explain what has been said during the orientation meeting. You will be able to ask any questions you might have about how the classes work, and about the examinations.

## **You are an Erasmus student, or enrolled in a Licence, Master or Doctorat at UPPA**

### **Arriving at the IEFE: What to expect?**

#### **The placement test**

You will take the test in one of the two following ways:

- \* Before term starts, during the orientation week in September, or the Friday afternoon before the first week of second semester classes in January.
- \* After classes have started if you arrive late. You should come to the administration office of the IEFE (office 130 on the ground floor of the UFR des Lettres), in the morning before 11:00am. Madame Subervie, who is in charge of welcoming new students, will give you the written test, which you will do in the office (note: the test will take approximately 1 hour, please allow enough time).


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## **Services**

### **Phonetics workshops**

For those wishing to improve their pronunciation, Mme Ballet offers one-hour phonetics workshops in the multimedia laboratory, providing personalised activities aimed at improving specific problems that arise based on your native language. From the second week onwards, 4 one-hour workshops are offered each week.

« ***Student wishing to participate in these workshops must enrol each week by writing their name on the appropriate form, posted on the Phonetics noticeboard opposite the IEFE office. Forms are posted one week in advance of the class, and places are limited and fill up quickly!***

### **Tutoring/mentoring**

Students who are experiencing difficulties can participate in a tutoring program with a French student. These students are completing a Master in FLE (French as a foreign language), with the aim of teaching French as a foreign language. This program is therefore useful for both the international student and the French student. You can participate in this program during either of the two DUEF semesters; simply ask your teacher how to get involved.